

# Engineer Reference

applying for PE exam PE reinstatement reciprocity

TO BE COMPLETED BY APPLICANT

Applicant 's Name: \_\_\_\_\_ SS # \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Phone #: \_\_\_\_\_

Have You And Respondent Been Employed By, Or Been Members Of The Same Firm? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, Please Supply The Following Information:

From-To: \_\_\_\_\_

Name Of Firm: \_\_\_\_\_

City: \_\_\_\_\_

Applicant 's Position: \_\_\_\_\_

Respondent 's Position : \_\_\_\_\_

Have You Known Each Other In Other Circumstances? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give dates and explain on separate sheet.

1. Is the above information correct as stated? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, please explain on back of this form.

2. How long have you known the applicant? \_\_\_\_\_

3. Please define the individual's character and reputation. \_\_\_\_\_

4. What is your business relationship to the applicant? \_\_\_\_\_

5. Do you have personal knowledge of the applicants engineering work? Yes \_\_\_\_\_ No \_\_\_\_\_

6. Using the interpretations below, how do you rate the practice and quality of performance of the applicant's engineering work?

Type of Practice	Above Average	Average	Below Average	Unsatisfactory
Major Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsible Charge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Engineering Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## INTERPRETATIONS:

Above Average: Performance unquestionably of a professional level demonstrating thorough competence and creative ability.

Average: Work not distinguished in content or level but adequate for engineering purposes indicating an ability, under some supervision, to produce workable designs of systems and products.

Below Average: Barely adequate performance, needing careful checking and rather close supervision to meet requirements.

Unsatisfactory: Work of poor quality, not up to minimum professional standards, requires review and revision by associates or supervisors before execution. Inadequate for "the purpose of safeguarding life, health and property".

7. I (would)(would not) employ applicant on a project where his/her decisions would be final because \_\_\_\_\_

8. The following is my evaluation of the applicant's ability as an engineer \_\_\_\_\_

## PLEASE TYPE OR PRINT CLEARLY

Name of Respondent \_\_\_\_\_

Respondent 's Engineering Registration: State \_\_\_\_\_

Reg. #: \_\_\_\_\_

Year: \_\_\_\_\_

Name of Respondent 's Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**All Non-Arkansas P. E. references must supply evidence of current registration (with a current expiration date).**

Mail to: Arkansas Board of Registration for Engineers and Land Surveyors, P.O. Box 3750, Little Rock, AR 72203